How to Access Your Transcript

Log in to the AERIES Student/Parent Portal: <u>http://parent.rocklinusd.org</u> (same for students and parents)

Rocklin Unified School District



Access your transcript: AERIES Web View:





Download your transcript: Go to the top right corner and click the 3 dots & select print

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You can also right-click and select "Print"

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Save your transcript: For Destination select "Save as PDF" Click "Save at the bottom



Name your transcript - include your full name Confirm: Save as Type: PDF file (*.PDF) Click "Save" to save your transcript to your computer

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REMEMBER: This is NOT your official transcript - this is an unofficial copy Your official transcript comes from your school Registrar (signed, stamped and sealed), it does not come from AERIES